

User Course

Length – 1 Day

About the User Course

The **LogChief User training course** is for users who will be responsible for logging, synchronisation and importing / exporting of data using LogChief 3.2 or previous versions.

At the completion of this course, participants should be able to:

- Navigate through LogChief and log data to a grid and a custom layout
- Create multiple rows and samples
- Synchronize data using the basic and advanced option
- Exporting data using the basic and advanced option
- Importing data from the Database and from XML

About our Trainers

Our course leaders are selected from our team of highly skilled data consultants.

Topics of Discussion

1. Logging Data to Profile:

- Show how data is logged in LogChief
- Navigation
- Filtering
- Logging to a grid
- Logging to a Custom Layout
- Creating multiple rows
- Creating samples
- Creating duplicates from sample data
- Creating Standards from sample data

2. Discussion on Synchronisation:

- Basic Synchronise
- One-click
- Advanced Synchronise
- Filtering data

3. Discussion on Exporting of Data:

- Basic export
- Export to MS-Excel, MS-Access, CSV File and XML file formats
- Limited filtering
- Advanced Export
- Export to MS-Excel, MS-Access, CSV File and XML file formats
- Creating custom queries to export data

4. Importing Data:

- Importing Data from Database
- Basic filtering
- Advanced Filtering
- Single filters
- Saved filters
- Edit import filter
- Load saved filters
- Importing Data from XML

Administrator Course

Length – 1 Day

About the Administrator Course

The **LogChief Administrator training course** is for users who will be responsible for the installation, creation and modification of configurations and profiles in LogChief. Participants will be shown how to configure LogChief configurations, profiles and security, report, and strip log development as well as how to export and import configurations, profiles, and existing data from the DataShed database.

At the completion of this course, participants should be able to:

- Create a configuration and profile from a DataShed database, including permission, custom layouts, QC policies and library settings
- Edit, delete, export, and import configuration and profiles
- Setting up user permissions
- Reconnecting to the LogChief System Database (LSD)

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Topics of discussion

1. Discussion on Configuration:

- New configuration
- Edit configuration – after creating a new profile
- Delete configuration

2. Discussion on Profiles:

- Creation of new profile
- Creating a custom layout
- Edit of profile
- Delete profile
- Refreshing libraries
- Clearing records
- Filtering of datasets

3. Exporting and Importing of Configurations and Profiles:

- Exporting of configurations and profiles
- Importing of configurations and profiles

4. Setting up User Permissions in LogChief:

- Creating a new user
- Edit user
- Delete user
- Copy user
- User groups

5. Reconnecting to LogChief System Database:

- Show how to reconnect to the LogChief System Database